

## AUBURN UNIVERSITY COLLEGE OF EDUCATION

### Application to Complete Clinical Residency in Own Classroom

- A candidate who has met all State requirements for unconditional admission to an Alternative Class A program and is employed in an Alabama school may complete the internship in the candidate's classroom if both of the following requirements are met: (i). The candidate is employed on an Interim Employment Certificate (IEC) as the teacher of record or as a long-term substitute in a position appropriate to the candidate's certification area (a substitute license is required), AND (ii). On-the job internship placements are permitted by EPP written policy. (iii). Other grade level rules still apply.
- Supervision by a qualified teacher (*State requirement for P-12 clinical faculty is attached.*) If there is no qualified teacher in the employing school, supervision may be provided by a team composed of a school administrator, an experienced teacher assigned to the same school who will serve as the intern's mentor, and a teacher employed at another school who is certified in the subject area that the intern is seeking certification.
- Supervision by the cooperating teacher/team will include a minimum of four observations with follow-up conferences. The first observation should occur within the first month of teaching. If a team approach to supervision is employed, each member should observe the intern on a different occasion during the Clinical Residency.
- Evaluative feedback by the cooperating teacher/team regarding the intern's progress for the midpoint and final comprehensive evaluation. Information regarding the Clinical Residency requirements is available on the college's [website](#).
- Opportunities to work with students with exceptionalities and students from varied ethnic, racial, gender, and socioeconomic groups.
- The Clinical Residency shall equal at least a full semester, full-time, in the teaching field for which certification is sought and may include more than one classroom or grade level.
- Release time to attend required meetings of interns (not to exceed five days); and
- Teaching assignments in appropriate grade level and area of certification. If applicable, dual placement (*State requirement: For P-12 programs, the Clinical Residency shall be divided between early childhood/elementary and middle/secondary grades. For early childhood education and early childhood special education programs, the internship shall include a placement with at least two of the following age groups: birth-age 3, age 3-5, age 5-8.*)

**Part I: To be completed by candidate requesting to complete Clinical Residency in their own classroom:**

I am requesting to complete a Clinical Residency at \_\_\_\_\_ (school) in \_\_\_\_\_ (school system) during the \_\_\_\_\_ (semester) \_\_\_\_\_ (year).

My signature below verifies that I have written approval from my program and department to complete my clinical residency in own classroom.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Part II: Information Regarding Clinical Residency for Currently Employed Teachers**

**(To be completed by the principal)**

Employing system/school \_\_\_\_\_

Address \_\_\_\_\_ Phone# \_\_\_\_\_

Teaching assignment semester of Clinical Residency, indicate subject(s)/grade(s)

\_\_\_\_\_

***Assignment of Clinical Educator (Cooperating Teacher) during Clinical Residency***

P-12 clinical faculty (cooperating teachers) who supervise interns shall be accomplished school professionals who are properly certified, have at least three years of professional educational work experience in their field of specialization, and are currently teaching classes in the intern's area(s) of specialization. An exception can be granted if no clinical faculty who meet the criteria can be found. A school administrator can be appointed to supervise the internship.

A candidate placed in a pre-kindergarten setting may be supervised by a teacher who meets the criteria indicated above, or by a lead teacher designated by the Alabama Department of Early Childhood Education.

Assigned Clinical Educator's (Cooperating Teacher's) name \_\_\_\_\_

Email \_\_\_\_\_

ALSDE ID # \_\_\_\_\_

Subject area, grade level of teaching responsibility \_\_\_\_\_

Years of teaching experience \_\_\_\_\_ Certification Level \_\_\_\_\_

Add copy of info for split placements

My signature below verifies that I can assure compliance with the Clinical Residency requirements listed above.

Principal's Signature \_\_\_\_\_ Date \_\_\_\_\_

Principal's e-mail \_\_\_\_\_

**Part III: To be completed by the Superintendent of the School System**

My signature below verifies that I can assure compliance with the Clinical Residency requirements listed above.

Superintendent's Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return to the Office of Academic and Faculty via email at [fieldex@auburn.edu](mailto:fieldex@auburn.edu) no less than one semester prior to clinical residency.