

Minutes of Committee Meeting

Committee: Field Experience

Date and Location: Monday, January 23, 2006, HC 2438, 11:00-12:30

Agenda items

Report from Council of Chairs

Discussed committees' responses to:

- Goal/Proposal 1 – Conceptual Framework
- Goal/Proposal 2 – Candidate Performance Key Assessments
- Goal/Proposal 3 – LiveText

Proposal on Program Portfolios

- Committee members were divided into discussion groups to discuss the questions related to the Proposal on Program Portfolios submitted by the Program Review Committee and the Chairs Council and the Pre-proposal Questions – on page 10 in the Draft Proposal Session of the notebook.
 - Group I: John Dagley, Theresa McCormick (substitute Sarah Carrier), Ann Wyatt, Sandra Harris, & Tracy Koerper
 - Group 2: Jada Kohlmeier, Alice Buchanan, John Painter (permanently represented by Kathie Ledbetter, Lee Co.), & Glenda Havens
 - Group 3: Marilyn Strutchens, Paris Strom, Amy Sue Reilly, & Karen Spencer in for Joyce Morgan – Auburn City Schools.
- Each group reported back to the full group
 1. Group 1 report
 - Paris – Part II, bullet 4, 1yr. data – consider a 3, 4 year follow-up. Considering teacher drop-out, 30-40% depending on state. Later follow-up may give a more accurate assessment of teacher retention.
 - Responses by other members of the committee
 - Jada: PEPE or survey?
 - Paris: survey, or questionnaire. Could ask specific questions to teachers, “Are you thinking about leaving?”, etc. Part IV bullet 2 highlights – if one portion of plan highlights over 3-5 years, since with teacher retention.
 - Jada: Part II bullet 1, could give end-of-program inventory after 3-5 years, as well. How do you rate your program now?
 2. Group 2 report
 - Sarah – The checklists need adjusting for each area. They have so much detail, not appropriate for some of the programs. For example, counseling vs. mathematics vs. early childhood vs. P.E. Does each program need to make its own checklist? How do you document Xs on checklist? Student reports?
 - Responses by other members of the committee

- Jada – good question – are all of those things in program checklist required? Do all candidates have to do all of those things?
 - Marilyn: by the time they finish internship – they need to accomplish goals that are in alignment with the different certifications and accreditations -- what they have accomplished over 4 years. I think list would change based on program.
 - Tracy: other issue is time needed to generate new forms. March 1 seems a tight deadline.
 - Jada: Ideal would be a template – you could select items that apply to your program.
 - Marilyn: Oh, that doesn't look feasible by March 1.
 - Jada: unless every one doesn't have to be done, just choose.
 - John: many of these don't apply to all parts of CCP. School counseling goes to schools, but others do not.
 - Marilyn: TIMELINE and HOW GENERIC is the program list? What are you asking programs to do?
 - Jada: Is it possible for a programmer to create a pull down list for college departments to make the checklist for field experiences?
3. Group 3 report
- Combine Parts I2. & IV.1 – lots of repetition. Need new map for graduate program? Modify requirements for internships for non-teaching and graduate programs – get perspective of other non-teaching programs. What “year” is included? Some address past year, past years, next year, Sept to Sept, etc. Who is in the CDUAS seminars?
 - Responses by other members of the committee
 - Marilyn: The information is time sensitive. One report asks for annual information and the other one asks trend information over a 3 year period. Will programs provide yearly data and then the assessment coordinator will write the trend information or will the programs write everything? How will the data be collected and stored for use by different constituents?

Note FOUN 3000 on the Maps should be EDUC 3000.

Future plans and actions (if appropriate, suggest person responsible and due date)

Marilyn will talk to Susan about the questions that have been generated by the group.
The next Committee Meeting will be held Monday, February 27, 2006 in 2438, Haley Center.

Members Present: John Dagley, Sarah Carrier for Theresa McCormick, Ann Wyatt, Sandra Harris, Tracy Koerper, Jada Kohlmeier, Alice Buchanan, Kathie Ledbetter for John Painter, Marilyn Strutchens, Paris Strom, Karen Spencer for Joyce Morgan.