

DOCTORAL PROGRAMS

Advising Checklist – Dept. of Curriculum & Teaching

Student _____

Advisor _____

- | | |
|--|------------|
| _____ Admitted to Classification EDD or PHD | Date _____ |
| _____ Become familiar with requirements/procedures for degree program as published in the Bulletin ¹ | Date _____ |
| _____ Advisor appointed | Date _____ |
| _____ Submitted residency plan form to Graduate School ^{2,3} | Date _____ |
| _____ Advisory Committee appointed | Date _____ |
| _____ Submitted Plan of Study ⁴ | Date _____ |
| _____ Discussed Professional Experiences Contract with Advisor | Date _____ |
| _____ Submitted revised Plan of Study to Graduate School (if necessary) ⁵ | Date _____ |
| _____ Completed general written examination satisfactorily | Date _____ |
| _____ Major professor completes Application for General Oral Exam (Form XVII) ³ | Date _____ |
| _____ Completed general oral examination satisfactorily ⁶ | Date _____ |
| _____ Advisory Committee approved dissertation proposal | Date _____ |
| _____ IRB proposal approved | Date _____ |
| _____ Major professor recommends outside reader to Graduate School | Date _____ |
| _____ Completed CT__ 8990 requirement | Date _____ |
| _____ Requested graduation check at Graduate School (semester prior to graduation) ⁷ | Date _____ |
| _____ Advisory Committee approved dissertation | Date _____ |
| _____ Submitted committee approved draft of dissertation and Doctoral Dissertation First Draft Form ^{3,8} | Date _____ |
| _____ Graduate School approves draft of dissertation | Date _____ |
| _____ Major professor completes Application for Final Oral Examination (Form XXI) | Date _____ |
| _____ Completed oral defense of dissertation satisfactorily | Date _____ |
| _____ Submitted verification of Professional Experiences to Advisory Committee and Department Head | Date _____ |
| _____ Submitted final dissertation to Graduate School | Date _____ |

¹ Students are responsible for complying with all degree requirements and procedures as published in the Bulletin. The Bulletin is available from the Graduate School and at www.grad.auburn.edu

² Students must submit their residency plans *before* beginning the first semester of their residency.

³ Form available online at www.grad.auburn.edu.

⁴ Students must submit their Plan of Study to the Graduate School *no later than the third semester in which they take courses and prior to the semester of expected graduation*. Enter Plan of Study online with GSPOST at www.grad.auburn.edu.

⁵ Enter revisions online with GSPOST at www.grad.auburn.edu.

⁶ Students have four (4) calendar years after the general examination (written and oral) to complete the dissertation and graduate.

⁷ Students must initiate this check *the semester before they plan to graduate*. **Graduation will be delayed unless the check is requested before the deadline**. Submit online at GAAAP at www.grad.auburn.edu.

⁸ Note: "First Draft" means a finished, formatted copy ready for publication.