

**ADVANCED FIELD EXPERIENCE DOCUMENTATION FORM**  
**TO BE COMPLETED TERM PROFESSIONAL WORK SAMPLE (PWS) IS COMPLETED**

Name of Candidate \_\_\_\_\_ ID 902- \_\_\_\_\_

Major \_\_\_\_\_ Degree \_\_\_\_\_ Distance (yes/no) \_\_\_\_\_

**PART I – GRADUATE STUDENT COMPLETES.**

Check the option that describes your completion of the required advanced field experience. Provide requested school/grade/subject information for the school where employed/placed when the Professional Work Sample (PWS) was completed.

- Option 1 - I completed the required advanced field experience and Professional Work Sample as part of my employment in the area of certification I am pursuing at an approved school site.**
- Option 2 - I completed the required advanced field experience and Professional Work Sample in a school placement arranged by the College of Education.**

Name of School \_\_\_\_\_ System \_\_\_\_\_

Principal \_\_\_\_\_

Grade Level(s) Taught \_\_\_\_\_ Subject(s) Taught \_\_\_\_\_

Course in Which PWS Was Completed/Evaluated \_\_\_\_\_ **Term** \_\_\_\_\_

Course Instructor \_\_\_\_\_

Cooperating Teacher (if not employed) \_\_\_\_\_

**PART II – GRADUATE STUDENT OBTAINS SIGNATURE FROM APPROPRIATE SCHOOL PERSONNEL.**

Print the completed form and obtain the appropriate signatures. (Electronic signatures may be used.)

**Option 1 – Principal’s Signature** \_\_\_\_\_ Date \_\_\_\_\_

By signing above, I am verifying that the above individual was employed as described during the term noted above.

**Option 2 – Cooperating Teacher’s Signature** \_\_\_\_\_ Date \_\_\_\_\_

By signing above, I am verifying that the individual noted on this form satisfactorily completed a practicum including a minimum of \_\_\_\_ clock hours in my classroom during the term noted above.

**PART III – GRADUATE STUDENT SUBMITS COMPLETED FORM TO INSTRUCTOR FOR FINAL SIGN OFF. INSTRUCTOR SUBMITS COPY TO PES, ATTN: LORI MCLEAN.**

**Instructor’s Signature** \_\_\_\_\_ Date \_\_\_\_\_

By signing above, I am verifying that the individual noted on this form completed the PWS during the term/course noted above. Following are the PWS ratings.

PWS Ratings - Planning \_\_\_\_ Implementation \_\_\_\_ Analysis/Student Learning \_\_\_\_ Reflection \_\_\_\_