

**Minutes**  
**COE Distance Education & Technology Committee**  
**11/14/08**

Present: Susan Bannon, Sue Barry, Dawn Browning, David DiRamio, Richard Helling, and Leane Skinner

Sue Barry presided at this meeting.

David DiRamio reported on subcommittee's work about survey about technology needs. David's students in Spring 2009 course can assist with survey development and administration. Susan suggested use of focus groups as a method of collecting data and information. Richard mentioned need to survey faculty. All agreed that virtual reality should be assessed for needs. Deadlines of March 1 for focus groups and March 21 for survey were determined.

Leane presented information her subcommittee had gathered regarding faculty load and compensation and distance education. She distributed a handout on distance learning compensation and noted that the entrepreneurial model is popular from the information gathered from various institutions. She reminded committee members that Dan Clay attended the October 2008 meeting of this committee and reported that the Provost's office said no compensation would be given for teaching distance education courses. We need to make a recommendation to Dan Clay by December 5, 2008; he charged the committee with developing policy suggestions for how the College of Education should compensate faculty for distance education. The committee decided to hold meetings in each of the departments to gather comments and concerns from faculty regarding compensation for distance education.

Susan reported that she had spoken with Monica Deture about planning for a Distance Education Fair to be held in Fall 2009. Monica is busy with the Distance Education Task Force and will have more time to plan the Fall 2009 event during Spring 2009.

Future Meeting:

- A. Next Meeting Friday, December 5, 2008 from 12:30 to 2:30 p.m.
- B. Spring Meetings: Time and Location TBA
  - a. January 16th
  - b. February 13<sup>th</sup>
  - c. March 13<sup>th</sup>
  - d. April 10th