



## COURSE SUBSTITUTION REQUEST

Undergraduate students in all college programs and graduate students in state/NCATE approved certification programs use this form to request approval for substituting Auburn University courses for **required** courses on the program checklist. Approval is to be obtained **prior** to course registration. When appropriate, one “blanket” Course Substitution Request may be completed by a program coordinator to document approval of a course substitution for multiple students. Course substitutes taken prior to obtaining the required approval are not guaranteed to count toward degree requirements. Completed forms are kept on file in Professional Education Services, 3464 Haley Center.

\*\*\*\*\*

Student Name \_\_\_\_\_ ID Number \_\_\_\_\_

Check one: Undergraduate Fr  So  Jr  Sr  AU Email \_\_\_\_\_

Graduate M.Ed/M.S.  Ed.S.  Major \_\_\_\_\_

It is requested that the following course substitution(s) be made in the program for the above named student.

Substitution List course prefix, number, and description	For List course prefix, number, and description	Justification

Approved by:

\_\_\_\_\_  
 Advisor or Program Coordinator

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Department Head

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Associate Dean of Academic Affairs and Certification Officer

\_\_\_\_\_  
 Date